



The Complete Handbook of Maintenance Management

John E. Heintzelman

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This book is written for the man in charge of maintenance activities. It gives answers for successfully managing maintenance operations, rather than dwelling on the technical or engineering aspects of how to maintain specific types of equipment or facilities. The book focuses on the five essential management functions of planning, organizing, staffing, controlling and directing. These management responsibilities are applicable regardless of the type of facilities or equipment being maintained. The methods presented can be used to improve in to reduce the costs of maintenance operations for corporations, schools, hospitals, government agencies or any other organization. The actual examples of application have save businesses and organizations millions of dollars in cost effective efficiencies. This book presents 24 chapters packed with modern methods to improve your operations and get the most out of each dollar spent on your maintenance activities. It tells you about the proven methods other maintenance managers have used to make their operations more efficient and cost-effective. This book shows you how to effect lucrative savings.

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