



Get the Interview Every Time: Proven Resume and Cover Letter Strategies from Fortune 500 Hiring Professionals

Brenda Greene

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More than 60 Fortune 500 employers offer insights on how to create an effective resume and cover letter--and how to succeed in the interview process

In a competitive job market, how do you get your resume to stand out among hundreds of others? How do you make a connection with the nameless, faceless people who have the power to hire? Once you get your foot in the door with an interview, how do you secure your foothold and get the offer?

Author Brenda Greene surveyed 60+ Fortune 500 hiring managers and human resource executives to get you the answers—and the interview. Packed with sample resumes and cover letters that represent what hiring managers, directors, and vice presidents want to see, *Get the Interview Every Time* provides job seekers with the confidence to know they can create a message that stands out—and get the interview.

Fully updated and expanded with advice on how to get the interview and then what to do in the interview process—*Get the Interview Every Time* breaks down the monumental task of landing an interview into a series of manageable steps, easy to understand and inspiring to follow. Designed to transform confused, disheartened job applicants into savvy, prospective employees, *Get the Interview Every Time* shows how to ""open the gates"" through sensible, targeted self-marketing.

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